

TECHNOTE

How to use the Document

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Product/Area: Database

Internal Database

To use the document Internal Database, please execute the following steps:

Click the **Connect to database** button to connect to the internal document database.



On the right of the screen, in the **Database** dockbar, click the **Add Column** button to create a new database column:



On the next window, under **Column Name** write the name of the database column you want to create.

On the **Column Type** drop box, select the type of data that will be written.

To finish, click the **Save** button.

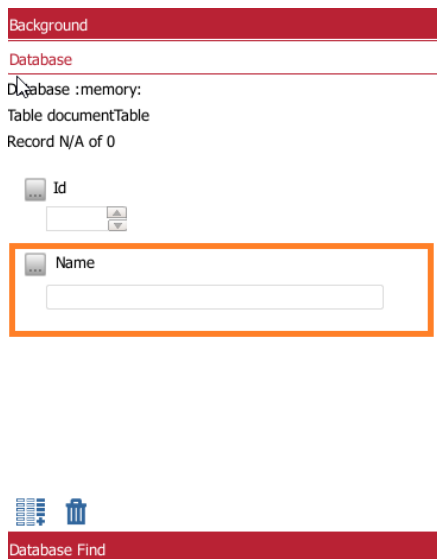


Add column to Table,

Column Name	Column Type
<input type="text" value="Name"/>	Text

Save Discard

The database column will immediately appear in the database dockbar.



Background

Database

Database :memory:

Table documentTable

Record N/A of 0

Id

Name

Database Find

Repeat steps 2 and 3 until you have all the fields you require.

To add a database record, in the **Database** dockbar, click the **Insert record** button, fill the database fields with the information you want, and click the **Save changes** button.



Database



Database :memory:
Table documentTable
Record 1 of 1

Name

Surname

Date Of Birth

Department

Database Find